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Dream, Believe, Achieve.

'Nothing will be impossible with God' Luke 1:37

Wednesday 23rd September 2020

RE: Further update to collection and drop off arrangements

Dear Parents / Carers,

As you know we are a proactive school and regularly evaluate our arrangement and practice. After meetings with staff and conversations with parents, we are going to change the arrangements for drop off and collection of pupils. All changes will take effect from the morning drop off on Monday 28th September. Collection times will remain the same. We hope you find the new arrangements will alleviate some of the difficulties parents have faced as well as keep our children safe.

From Monday, all collection and drop off points will be on the field for all classes. In essence, it becomes a larger version of the playground. I have arranged for the field to be cut every 2 weeks, rather than the current once a month to help reduce the potential wet/muddy conditions.

We need parents to stick to the arrangements we put in place to ensure we are all safe and adhere to our Covid 19 risk assessment. We also need parents to be on time for drop off and collection. I know a few families are struggling with this and I would urge you to speak to your child's class teacher if you have exhausted all possibilities of cover and you still have an issue. We will always try to do what we can to help, although please understand we are working with limited numbers of staff. All staff are already allocated to roles during pick up and drop off.

New Arrangements –

Collection

- Parents arrive on the school field entering by the top gate.
- Parent go straight to the waiting area, which is inside the boundaries of the marked football pitch.
- If you are collecting children and have a buggy, you may leave the buggy with Mrs Fletcher in the 'Buggy park' near the gate entrance. Sleeping younger siblings may be left with Mrs Fletcher, if they become distressed we will insist you take them with you - it's in

their best interest. Alternatively, if you have to take a buggy with you, we suggest pulling backwards can sometimes make it easier to travel over the grass.

- Sherwood and Holbeck class children will enter the field at 3.00pm. Children will line up along the boundary of the field (see diagram overleaf)
- Please do not approach the children for collection until the teacher calls parents over.
- Children will be handed over 1 at a time so we ask for your patience.
- If you only have a KS1 child to collect we then ask you to exit the field, walking around, not entering the marked football pitch.
- If you also have KS2 children to collect, we ask you to return to the marked football pitch (waiting area) for the next group of children to come out. Please ensure your KS1 children stay with you inside the waiting area.
- Parents of Key Stage 2 children arrive and stand in the waiting area.
- At 3.15pm Langwith will enter the field around the side of school and come down the small hill. Both Thoresby and Welbeck will enter over the bridge, one class at a time. Welbeck will go nearer the top of the field, still along the boundary and line up; Thoresby will follow afterwards. (see diagram overleaf)
- Once pupils have lined up, the teacher will call parents over to collect. Please do not come forward until the teacher says they are ready.
- Families can then exit the field.

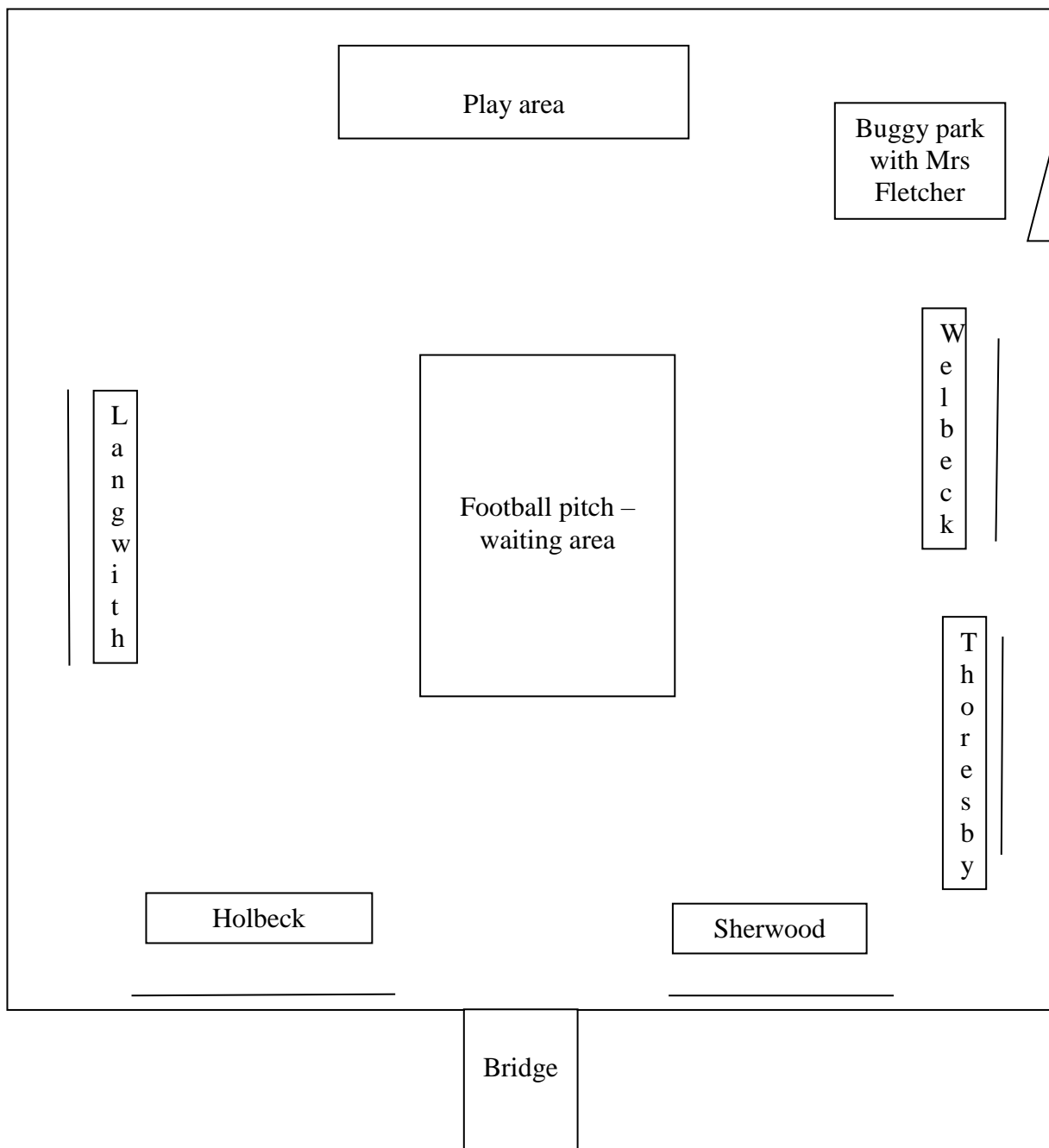
Morning drop off

- Works almost in reverse.
- Please enter the field by the top gate and wait within in the waiting area (football pitch)
- 'Buggy park' is available with Mrs Fletcher if you would like to use it.
- When teachers are on the field and in their allocated spaces you may take children over to the teacher.
- Holbeck and Sherwood staff will be out for 8.30am
- Langwith, Thoresby and Welbeck staff will be out for 8.45am
- Classes will leave the field with staff and come into school, crossing the bridge one class at a time.

Other considerations –

- It is your responsibility to ensure all family members (including children) implement social distancing (2m rule) when inside the 'waiting area' and after you have collected children/ before drop off.
- Should you not be able to maintain a distance of 2 metres from another family, you should follow current government guidance on the 1m + rule and wear a face covering. This is your personal responsibility, not that of the school.
- Please take great care when exiting the school field. The main road is very busy and we urge you to follow Road Safety guidance. Pupils are the responsibility of the parent or responsible adult once they have been safely handed over by the class teacher on the field.
- **Please prepare for poor weather.** We recommend children come in wellies and leave school shoes in school to change into. Children will also need to come in a waterproof coat if it is raining and may want to bring an umbrella. If your child has grown out of their wellies, we encourage you to use our wellie swap shop.

Field diagram –



We will regularly evaluate these new procedures over the coming weeks and I would like to hear your feedback on how it works for you. Please get in touch via telephone 01623842223 or email office@cuckney.notts.sch.uk

Thank you for your continued support and understanding as we work together to find creative solutions to our 'new normal'.

L.C. Crossland

Lisa Crossland
Head Teacher