

# Self-Editing Checklist

Author: \_\_\_\_\_

Carefully read your paper and check for each of these items.

Check	Look for:
	I began each sentence with a capital letter.
	I capitalized the pronoun "I" each time it was used.
	I used a capital letter for every proper noun.
	I have indented the beginning of each new paragraph.
	I correctly punctuated dialogue with quotation marks and commas.
	I spelled words correctly, using resources in my classroom to help.
	My sentences are complete and are placed in an order that makes sense.
	I have used neat handwriting and correct spaces between words.

Bonus : Check for these extra items to add more to your writing.

Check	Bonus look for:
	Voice: My writing style comes through in my words. A reader can tell that I care about the topic.
	Word Choice: I used vocabulary that adds detail and flair to my writing.
	Sentence Fluency: (Whisper read your paper aloud.) My sentences have a nice flow.
	Illustrations: My illustrations match the story details.

When you have checked off each box of the self-editing checklist, you are ready to move to the peer-editing checklist.

# Peer-Editing Checklist

Author: \_\_\_\_\_

Editor: \_\_\_\_\_

Carefully read your partner's paper and check for each of these items.

Check	Look for:
	The author's story makes sense from beginning to end. There are no holes in the ideas or confusing parts.
	The author did not repeat ideas or the same word multiple times.
	The author adds important details to the writing by using their five senses.
	The author stayed on topic. All sentences and ideas support the main idea.
	The author does not have any run-on sentences.
	The author correctly spelled words.

Write at least one positive about the writing and one suggestion to improve the story.

Positives	Suggestions